



8th June 2020 - 16 Shawwal 1441

Dear Parent/Guardian,

Assalaamu Alaikum – ‘Peace be upon you’

I hope that you and your family are well.

I wrote to you on 27th May following the Prime Minister’s announcement that schools will start to reopen to Year 10 pupils from 15th June.

I am now writing to confirm the date when your child will be required to attend school for face-to-face lessons with their teachers for English, Maths and Science. We hope that this provision will support your child during this critical year of their education.

Your child should attend **school on Monday 15th June to Friday 19th June.**

When they are in school, they will be receiving subject teaching in English, Maths and Science. The remainder of your child’s education during this term will be delivered through online lessons using Microsoft teams. It is essential that your child continues to study in readiness for their GCSE and vocational examinations in summer 2021.

Staff will continue to contact your child on a weekly basis to check that they are well and coping with the work demands placed upon them. Please do not hesitate to contact the school if you have any questions or concerns about any aspects of your child’s wellbeing or education.

Arrival and departure arrangements

We are putting arrangements in place to keep pupils and staff safe. There are several changes to how we will organise the day. As you can see from the table below pupils in Group A should arrive in school 10 minutes earlier than pupil in Group B and via a different entrance. You will receive a text message from school to notify you which group your child is in by the end of this week. Please view the video link in the table below with your child showing the route into school.

| Group A | Group B |
|--|--|
| Arrival: 7.40am | Arrival: 7.50am |
| Entrance/Exit to School Site: Car Park Entrance on Wellhead Lane | Entrance/Exit to School Site: Pupil Entrance on Wellhead Lane |
| Entrance/Exit to School Building: Entrance adjacent to the conference room | Entrance/Exit to School Building: Back Staircase next to Reflection Hall |
| Departure: 12.25pm | Exit: 12.30pm |
| Video Link A: https://tinyurl.com/y87cxg5g | Video Link B: https://tinyurl.com/yakvd2xk |



The Government's advice is to avoid using public transport where possible. If your child travels to school by bus, the following information may be helpful <https://www.networkwestmidlands.com/plan-your-journey/network-overview/bus-updates-during-the-coronavirus-outbreak/>. They should wear a face covering or mask for the journey, in line with Government guidance.

If you drive your child to school, please park on Wellhead Lane as you will not be able to drive into the school car park. Please do not get out of your car when you drop your child off and leave straightaway once you have left your child safely.

Pupils will leave school at the following times:

- Group A will leave school at 12.25pm
- Group B will leave school at 12.30pm

Lesson arrangements

When in school, pupils will be arranged in small groups (15 pupils) to restrict possible transmission of infection. We will also be applying social distancing measures as far as possible, such as by arranging seating so that individual pupils are separate from each other.

Break time

Pupils will spend break time within their groups. They will spend time outside in the fresh air whenever possible and will be supervised.

Lunch arrangements

All pupils who are eligible for benefits-related free school meals will continue to receive vouchers through the Government's Edenred scheme. If they attend school, they will also be provided with a packed lunch, however the choice will be more limited than usual.

Hygiene and safety

All pupils will need to wash their hands, or use the hand sanitizer that we will supply, as soon as they enter school, every time they use the toilet, before and after they eat lunch, and when they leave school. They will also wash their hands following lessons and, in the event that they cough or sneeze.

We will ensure that materials used by pupils are disinfected after each individual uses them. Our cleaning staff will wipe down surfaces in the classroom, including tables and chairs, regularly during the day. We will ensure that toilets, washbasins, and taps are thoroughly cleaned after each use. Our school has completed a thorough health and safety risk assessment which has been reviewed and approved by the Trust, along with our broader risk assessment and reopening plan.

Expectations of pupils' behaviour

We have high expectations of pupils' behaviour when they return to school. Our rules continue to be based on the STAR values and have been developed to protect pupils and adults in the school. We expect pupils to show maturity and take responsibility for their own and each other's safety. The pupil code of conduct, which is published on our website (<https://www.edenboysbirmingham.com/about-us/policies-and-publications/>) has an addendum to the behaviour policy as follows:

- Arrive to school and leave to go home at the designated time using the designated entrance/exit route. Do not wait around for friends and do not congregate. Speak to a member of staff if your parent or carer normally collects you and is not on time.
- Wash hands (or use sanitiser) upon entering and leaving school and after each lesson within the day. Wash hands regularly with soap and water during the day.
- There must be no physical contact of any type at any time. This includes horseplay, hugging, handshakes etc.
- Ensure that you 'catch it, bin it, kill it' when you cough or sneeze and avoid touching your mouth, nose, and eyes.

- There must be no coughing or spitting at or towards any other person.
- The seating plan in the classroom is non-negotiable and is in place for the safety of each pupil. Stick to the seating plan. Do not move tables or chairs and do not leave your seat without speaking to the teacher.
- Maintain a safe distance from others between and during lessons.
- At break and lunch times, go outside (weather permitting) or remain in a designated venue (if the weather is poor). Stick to zoned areas and maintain a safe distance from others.
- Do not share belongings (food, stationery, books etc) with others and do not handle other people's belongings.
- Use the toilet designated to you. Only enter the toilets if there is a free cubicle. On exiting the toilet, wash hands thoroughly.
- In computer rooms, wipe the keyboard and mouse at the start of your lesson as instructed by the teacher.
- You must tell an adult if you feel that you are suffering from *a high temperature, a new continuous cough or loss or change to your sense of smell or taste.*

Uniform

Pupils should wear their uniform to school. Alternatively, they may wear plain comfortable clothing that can be washed easily. If possible, pupils should wear clean clothes to school every day.

Pupils who are unwell

Any pupil who is unwell should remain at home. If a pupil develops symptoms of COVID-19 in school (a new persistent dry cough, high temperature, change or loss of smell or taste) they will be taken to a medical room and you will be asked to collect them from school as soon as possible.

Pupils or staff who are tested positive for COVID-19

If a pupil or a staff member is tested for COVID-19, then the whole group/bubble of which they are a part will be asked to stay away from school and self-isolate for 14 days. In this way, the possibility of disease transmission throughout the school will be reduced.

Pupils who are clinically extremely vulnerable or clinically vulnerable

If your child, or anyone in your household, is clinically extremely vulnerable, and therefore at high risk of becoming severely ill if they are infected by COVID-19, will have received a letter from the NHS advising them to shield. In these circumstances, your child should not attend school. (Your child should not attend if anyone else in your house is clinically extremely vulnerable, even if your child does not have a severe medical condition themselves.)

If your child is clinically vulnerable, you should take advice from a medical practitioner before sending them to school.

We understand that you may be feeling anxious about sending your child back to school. Please be assured that we will look after them. We very much want to welcome them back. Many things may have changed during the lockdown period but our commitment to working with you in the best interests of your child remains firm. We will, however, respect your decision and not take any action against you if you decide that you do not wish your child to return to school yet.

Please update us

If you are a key worker and require a place for your child (in any year group) to enable you to return to work, please contact the school on 0121 657 7070 or via email at info@ebbham.staracademies.org so that arrangements can be made. Parents of pupils who are already attending school daily do not need to reapply.

We also need to hear from you if your child is clinically extremely vulnerable or clinically vulnerable, or if a member of your household is clinically extremely vulnerable. Please contact the school on 0121 657 7070 or via email at info@ebbham.staracademies.org

Thank you once again for working in partnership with us and helping your child through this uncertain period. We remain committed to helping all our pupils to thrive and realise their potential.

Yours sincerely,

A handwritten signature in black ink that reads "A. Ravat". The signature is written in a cursive style with a dot over the 'i' in Ravat.

Mrs A Ravat
Executive Principal